



**Baxter Sports Complex**  
 P.O. Box 587  
 Fort Madison, IA 52627  
 (319) 372-2932

**MULTI-PURPOSE FIELDS AGREEMENT**

**APPLICANT INFORMATION**

Name of Individual/Organization: \_\_\_\_\_  
 Name of Tournament/League/Event: \_\_\_\_\_  
 Name of Contact Person: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_

**DATES:** \_\_\_\_\_

**FIELD LIGHT USAGE?**  Yes  No

**FIELD PREP?**  Yes  No

**ANTICIPATED # OF TEAMS?** \_\_\_\_\_

**FIELDS REQUESTED:** (3 Fields Available)

**TIMES:**

(Weekday) \_\_\_\_\_

(Weekday) \_\_\_\_\_

Saturday \_\_\_\_\_

Saturday \_\_\_\_\_

Sunday \_\_\_\_\_

Sunday \_\_\_\_\_

**FEES:**

Damage/Field Deposit (Must Accompany "Agreement For Use")	\$200.00	_____
Facility Rental Fees	\$250.00 1 Field (All Day)	_____
	\$325.00 2 Fields (All Day)	_____
	\$400.00 3 Fields (All Day)	_____
Gate Fees	\$100.00/Team (If Prepaid Gate)	_____
	½ of Fees (If Taking Gate)	_____
Additional Field Prep (Field Mapping, Painting, etc.)	\$150.00 Per Field, Per Time	_____
Practice Rental	\$25.00 Per Practice	_____
Light Usage	\$25.00 Per Hour	_____

**TOTAL FEES DUE:** \_\_\_\_\_ \$ \_\_\_\_\_

- **DEPOSITS** must be paid by either cash or check made payable to "Baxter Sports Complex" and turned in with Baseball/Softball Diamond Agreement Form.
- **FEES** must be paid by either cash or check made payable to "Baxter Sports Complex" and must be received no later than 2:00 p.m. the Friday before the week of the event. There will be **NO REFUND OF DEPOSIT AFTER THIS DATE**, unless **Baxter Sports Complex** cancels due to weather or other unforeseen circumstances. If the tournament director cancels, he/she must cancel the event 30 days prior to the event in order to receive a full refund. \$200.00 DAMAGE/FIELD DEPOSIT WILL BE FOREFITED FOR LATE CANCELLATION.

The undersigned parties each acknowledge that they are authorized to enter into this Agreement, they have read all of its terms and conditions, and they understand and agree to abide by the rules and guidelines set forth.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Purpose:** It is the policy of Baxter Sports Complex to provide for reservations and to honor the traditional and historic users of the facility. This policy is intended to provide formal documentation of the process, and fees for use of the Sports Complex.

**Procedure:** In order to schedule the use of Baxter Sports Complex, the following procedure will be followed. This procedure is designed to provide a preference to users who have successfully, without a problem or incident, conducted a prior event.

Individuals or groups wishing to schedule use of Baxter Sports Complex must contact Jeff Woodside, Complex Director to verify the availability of the Sports Complex. Email: [BaxterSportsDirector@gmail.com](mailto:BaxterSportsDirector@gmail.com) Work Phone: (319) 372-2932 Cell Phone: (319) 572-3622

**Priority:**

1. Baxter Sports Complex has first priority for use of its facilities for department sponsored, approved, and co-sponsored programs or events.
2. Returning events in good standing will receive 2nd priority use.
3. 1<sup>st</sup> come, 1<sup>st</sup> serve for remaining open dates.
4. The main objective is to maximize usage of the Complex.

**General Field use Policies:** Baxter Sports Complex has established and will enforce the following regulations:

1. The Multi-Purpose Agreement Form will be accompanied by a damage/field deposit of \$200.00, and must be turned in and granted a minimum of 30 days prior to the event start date.
2. Fees may be paid to:  

Baxter Sports Complex  
909 48<sup>th</sup> Street  
P.O. Box 587  
Fort Madison, IA 52627
3. The Damage/Field deposit will be refunded in full to the user upon returning of the facility to its original condition. Baxter Sports Complex retains the right to forfeit the damage/field deposit if there is excessive cleaning required following the use, damage to the facility, equipment or grounds, or theft attributable to the use.
4. Concessions: Baxter Sports Complex shall be the sole provider of food and beverages at the Complex.
5. Rain-Outs: On days when it appears games may be rained out, please call Baxter Sports Complex.
6. All facility renters must be 18 years of age or older. Renters are responsible for all damage and must make payment in full in order to qualify for future use of Baxter Sports Complex.
7. In renting, leasing, or making available for use the Baxter Sports Complex is not responsible for:
  - a. Loss or damage to any property placed on the premises by the user.
  - b. Loss or damage to any property or personal effects, including motor vehicles and their contents, of the user, its members, employees, agents, participants, guests, or attendees.
  - c. Royalties, licenses, or costs associated with any production or event.
  - d. Injuries to participants or spectators caused by athletic play.
8. It is the responsibility of the tournament or organization to obtain closure updates.
9. Complex users may perform only those maintenance duties approved by the Complex maintenance staff.
10. Renters are required to adhere to all rules and regulations and conduct themselves in a sportsmanlike manner. Conduct will be a factor in deciding subsequent year uses.
11. Field Lighting: Lights for field use will begin after sunset, and will be turned on/off at the time requested on the BSC Multi-Purpose Agreement Form.
12. No outside food and beverages.
13. Smoking is NOT permitted in the facility!
14. Obstruction(s) shall not block aisles, emergency exits, passageways, or be placed so as to affect the ingress and/or egress from the facility.
15. Baxter Sports Complex reserves the right through its representatives to control all activities and to eject any person(s) from the Facility who causes disfavor to the rules and regulations of said facility or poses a threat to the safety of self or others. In such case, there will be no refund of user fees or deposits.

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**FOR OFFICE USE ONLY**

Date of Agreement: \_\_\_\_\_ Deposit: \$ \_\_\_\_\_ Check # \_\_\_\_\_ Deposit Returned: \_\_\_\_\_

Employee Initials: \_\_\_\_\_ Rental Fees: \$ \_\_\_\_\_ Check # \_\_\_\_\_