



BAXTER SPORTS COMPLEX – AGREEMENT FORM BASEBALL/SOFTBALL DIAMONDS

909 48th Street / P.O. Box 587 / Fort Madison, IA / 52627 / 319.372.2932

APPLICANT INFORMATION

Name of Individual or Sanctioning Organization _____ Website _____

Name of Tournament/League/Event _____

Name of Contact Person _____

Mailing Address _____ City _____ Zip Code _____

Home # _____ Work # _____ Cell # _____ E-Mail _____

DATES: _____

FIELD LIGHT USAGE ? Yes _____ No _____

FIELD PREP ? Yes _____ No _____

ANTICIPATED # OF TEAMS ? _____

OF FIELDS REQUESTED: (3 fields available)

TIMES: (Available Sat. 8am-10pm & Sun. 8am-8pm. Ask for weekdays.)

(Weekday) _____

(Weekday) _____

Saturday _____

Saturday _____

Sunday _____

Sunday _____

FEES:

Damage/Cleaning Deposit (must accompany "Agreement For Use")	\$200.00
Facility Rental Fees:	\$120 per field (all day)
	\$75 per field (8 hour block)
	\$50 per field (4 hour block)
	\$20 per field (1 hour)
Team Gate Fees:	\$100/team
Additional Field Prep – drug/chalked	\$150 all day prep (after every 3-4 games)
	\$25 per field, per time
Light Usage	\$15 per hour/field
Total Fees Paid with Application	\$ _____

~ **DEPOSITS MUST BE PAID BY EITHER CASH OR CHECK MADE PAYABLE TO THE "FORT MADISON SPORTS COMPLEX".**

~ **FEES MUST BE PAID BY EITHER CHECK (MADE PAYABLE TO THE FORT MADISON SPORTS COMPLEX) OR CASH AND MUST BE RECEIVED NO LATER THAN 2:00PM THE FRIDAY BEFORE THE WEEK OF EVENT. NO REFUND OF FEES AFTER THIS DATE UNLESS THE COMPLEX CANCELS DUE TO WEATHER OR OTHER UNFORSEEN CIRCUMSTANCES. IF TOURNAMENT DIRECTOR CANCELS, HE / SHE MUST CANCEL THE EVENT 30 DAYS PRIOR TO EVENT FOR FULL REFUND. \$100 OF DAMAGE/FIELD DEPOSIT WILL BE FORFEITED FOR LATE CANCELLATION.**

The undersigned, being of legal age and in consideration of the opportunity to use above facilities of Baxter Sports Complex, and to participate in the activities identified above, hereby agree to assume full responsibility for any risk resulting from participation in any activity and I further agree to indemnify and hold harmless the Baxter Sports Complex, its officials and officers, employees, agents and representatives, from any and all claims, causes of action, demands, and expenses of every kind, resulting from or relating to third party or his/her property, arising out of use of the facilities or relating to the activity which is the subject matter of this executed form.

Signature | _____
Date

FOR OFFICE USE ONLY

Date of Receipt ___ / ___ / ___ Deposit \$ _____ Check # _____ Deposit returned ___ / ___ / ___

Employee Initials _____ Rental Fees \$ _____ Check # _____

Purpose: It is the policy of Baxter Sports Complex to provide reservations at the Complex and to honor the traditional users of that facility. This policy is intended to provide formal documentation of the process and fees for use of the Sports Complex.

Procedure: In order to schedule the use of the Sports Complex, the following procedure will be followed. This procedure is designed to provide a preference to users who successfully and without a problem or incident conduct an event at the Sports Complex.

-Individuals and groups wishing to schedule the use of the Fort Madison Sports Complex must check with Wesley Holtkamp, Complex/Program Director to verify the availability of the Sports Complex. Email: wes.holtkamp@gmail.com Phone: 319-372-2932

Priority:

1. Baxter Sports Complex has first priority for use of its facilities for department sponsored, approved, and co-sponsored programs.
2. Returning events in good standing will receive 2nd priority use.
3. 1st come, 1st serve for remaining open dates

General Field use Policies: Baxter Sports Complex has established and will enforce the following regulations.

1. The Tournament Reservation Form must be accompanied by a damage/field deposit of \$200.00.
2. Form has been updated 1/3/2017. This will be the form Baxter Sports Complex will follow in 2017.
3. Tournament fees must be paid in full no later than 2:00 p.m. the Friday before the event. Fees may be paid to:
Baxter Sports Complex
909 48th Street
P.O. Box 587
Fort Madison, IA 52627
4. Tournament directors must provide the Complex Director with their final tournament schedule no later than 12:00 p.m. the Wednesday before the tournament.
5. The Damage/Field deposit will be refunded in full to the user upon returning of the facility to its original condition. Baxter Sports Complex retains the right to forfeit the damage/field deposit in the event of tournament cancellation or if there is excessive cleaning required following the use, damage to the facility, equipment or grounds, or theft attributable to the use.
6. Concessions: Baxter Sports Complex shall be the sole provider of food and beverages at the Complex.
7. Rain-Outs: On days when it appears games may be rained out, please check with the Complex Director.
8. Complex sponsored events have priority of use. The complex will provide reasonable notice when cancelling a non-complex user.
9. All facility renters must be 18 years of age or older. Renters are responsible for all damage and must make payment in full in order to qualify for next year use.
10. In renting, leasing, or making available for use Baxter Sports Complex is not responsible for:
 - a. Loss or damage to any property placed on the premises by the user.
 - b. Loss or damage to any property or personal effects, including motor vehicles and their contents, of the user, its members, employees, agents, participants, guests, or attendees.
 - c. Royalties, licenses, or costs associated with any production or event.
 - d. Injuries to participants or spectators caused by athletic play.
11. It is the responsibility of the tournament or use organization to obtain closure updates.
12. Complex users may perform only those maintenance duties approved by the complex maintenance staff.
13. Renters are required to adhere to all rules and regulations and conduct themselves in a sportsmanlike manner. Conduct will be a factor in deciding subsequent year uses.
14. Field Lighting: Lights for field use will begin after sunset and will be turned on/off at the time requested on the Tournament or Field Reservation Form.
15. No outside food and beverages.
16. Smoking is not permitted in the facility!
17. All flyers and/or announcements to be posted in Park Facilities require approval of the Complex Director or appointed designee.
18. Obstruction(s) shall not block aisles, emergency exits, passageways, or be placed as to affect the ingress and/or egress from the facility.
19. Baxter Sports Complex reserves the right through its representatives to control all activities and to eject any person(s) from the facility who causes disfavor to the rules and regulations of said facility or poses a threat to the safety of self or others. In such case, there will be no refund of user fees or deposits.

In signing, I fully understand and agree to Baxter Sports Complex Policies and Regulations.

Name	Signature	Date
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